# Annex C: Financial Offer Form

# RFP # PL/2025/02

*Bidders can submit an offer for one, several, or all lots.*

### Lot 1 – Warsaw

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S/N** | **Item Description** | **Qty** | **Units** | **Unit price / Total qty,**  **VAT included** | **Approximate order processing time** |
| 1 | Flyers A5, color, two side, 130-135g | 1 - 100 | PCS |  |  |
| 100 - 500 | PCS |  |  |
| 500 - 1000 | PCS |  |  |
| 1000 - 5000 | PCS |  |  |
| 2 | Posters A3, color, one side, 130-135g | 500 | PCS |  |  |
| 3 | Posters A1, color, one side, 130-135g | 500 | PCS |  |  |
| 4 | A4 report, 60 pages, sewn binding, double-sided printing, color, inside 120g, cover 300g | 200 | PCS |  |  |
| 5 | Banner 1x2m IRC logo, color, | 5 | PCS |  |  |
| 6 | Business cards | 1 – 100 | PCS |  |  |
| 100 – 300 | PCS |  |  |
| 300 - 600 | PCS |  |  |
| 7 | Book A4, 120 pages, color, A4, simple graphics, glud book | 1 - 100 | PCS |  |  |
| 100 - 500 | PCS |  |  |
| 8 | A4 leaflets folded to A5, colored, matte coated paper 120g | 1. - 50 | PCS |  |  |
| 50 -200 | PCS |  |  |
| 9 | Emotion Cards - set of 17 cards, rectangular, rounded corners, matte foil, size 8.7x13.3 cm (or similar), silver spiral on the side | 1 - 500 | PCS |  |  |
| 500 - 1000 | PCS |  |  |
| 1000 -5000 | PCS |  |  |
| 10 | Manual Printing, Print Specifications: Inside: Printing: Color (CMYK, 4+4), Binding: Thread-stitched and glued catalogs (softcover, sewn-glued), Format: A4 (210x297), Paper: Munken Lynx (natural) 120g - PREMIUM offset paper, Pages: 76 Cover: Printing: Double-sided color (CMYK, 4+4), Cover Paper: Munken Lynx (natural) 300g - offset paper PREMIUM, Cover finishing: One-sided matte foil | 1 - 50 | PCS |  |  |
| 50 - 1000 | PCS |  |  |
| 1000 - 2000 | PCS |  |  |
| 11 | A4 brochure, 20 pages (double-sided printing), sewn binding, 120g paper inside, 300g binding | 1. 100 | PCS |  |  |
| 100 - 500 | PCS |  |  |
| 500 -1000 | PCS |  |  |
| 12 | A4 report (double-sided print), color, 20 pages, sewn binding, 120g core, 300g cover | 1 - 100 | PCS |  |  |
| 13 | A4 brochure, 10 pages, binding, 120g | 1. 20 | PCS |  |  |
| 14 | Poster print on 2cm PVC foam, dimensions 40x30cm | 1 - 5 | PCS |  |  |
| 15 | Poster print on 2cm PVC foam, dimensions 60x80cm | 1 - 5 | PCS |  |  |
| 16 | Transport and delivery to offices located in Warsaw or sub-offices in Wroclaw. | 1 | EA |  |  |

- The price per "1" unit will be the ground and frame to build the master service agreement. Actual quantity, will vary

depending on IRC needs.

- The price to be given per unit inclusive Government of Poland applicable withholding tax.

|  |  |
| --- | --- |
| Payment terms  (IRC prefers within 10 working days after reception and acceptance of the materials and final invoice by bank wire) |  |
| The validity of your offer (minimum 30 days): |  |

Additional questions for the supplier:

Do you fulfill orders expressly?

Re: .............................................................................................................................................................................................................................................................................

How soon after receiving our inquiry can we expect a response?

Re: .............................................................................................................................................................................................................................................................................